

**Agenda – CPSM Practice Supervisor Training Workshop**  
**Friday, February 2, 2018**  
**College of Physicians and Surgeons of Manitoba**  
**Brown Room**  
**1000 – 1661 Portage Avenue**  
**Winnipeg, Manitoba**

**8:30 Registration & Continental Breakfast**

- 9:00 Welcome – Round Table Introductions  
*Marilyn Singer*
- 9:15 Roles and Responsibilities of the Practice Supervisor  
Reporting – requirements, templates  
*Jo-Ell Stevenson*
- 10:00 Brief Introduction to CanMEDS Competencies  
*Christine Polimeni*

**10:30 Refreshment/Stretch Break**

- 10:45 Chart Audits – What to look for, Introduction to the tool  
*Marilyn Singer*
- 11:30 Chart Stimulated Recall – How to have an effective discussion  
*Natalie MacLeod Schroeder*
- 12:00 Multi-Source Feedback - How to interpret results  
*Marilyn Singer*
- 12:15 Key Interviews – eg, Chief Medical Officer, ward nurse, emergency nurse  
*Marilyn Singer*

**12:30 Lunch – Provided**

- 1:15 Delivering Effective Feedback – How to lead difficult conversations  
Small Group Discussion  
*Joanne Hamilton*

**2:45 Refreshment/Stretch Break**

- 3:00 Review of Resources Available for Practice Support  
Review of Resources Available for Advisor Support  
*Natalie MacLeod Schroeder*
- 3:30 Future Directions – Input requested  
*Joanne Hamilton*
- 4:00 Concluding remarks & evaluation

*(Times and speakers subject to change.)*