

**Commercial Exhibitor/Sponsor Agreement  
CPD Medicine Program, Continuing Professional Development, University of Manitoba**

Please check one: <input type="checkbox"/> Exhibitor – 6' x 2.5' table and conference meals for 2 people provided at the activity			
<input type="checkbox"/> Sponsor			
<b>Title of Activity</b>		<b>Date of Activity</b>	
<b>Company Name</b>		<b>Representative</b>	
<b>Email:</b>		<b>Telephone:</b>	

All activities accredited after January 1, 2018 must comply with the [National Standard for Support of Accredited CPD Activities](#). The National Standard applies to all situations where financial and in-kind support contributions are accepted for the development, delivery and/or evaluation of accredited CPD activities. Activities must also comply with the University of Manitoba Max Rady College of Medicine policy on **Interactions between the Max Rady College of Medicine and Health-Related Industries** [Commercial Support](#).

The CPD provider/physician organization has an obligation to ensure that their interactions with exhibitor(s)/sponsor(s) meet professional and legal standards including the protection of privacy, confidentiality, copyright and contractual law regulations.

The exhibitor/sponsor agrees to provide the following support for the above noted activity:

- Financial support in the amount of: \$  In-kind support (describe):

The signed Commercial Exhibitor/Sponsor Agreement must be received **three weeks before activity date** for acknowledgment in promotional material. Payment must be received **one week prior to activity date** and made payable to the CPD provider/physician organization. *This fee is non-refundable except if program is cancelled.*

Recognition (using company name/logos, no product names) in the CPD activity's promotional material and verbally by the moderator in the opening remarks. Exhibitor/sponsor will be recognized separately from the educational content with a statement: **"This program has received an educational grant or in-kind support from (exhibiting/sponsoring company)."**

Arrangements for commercial exhibit/sponsor or advertisements cannot influence planning or interfere with the presentation; nor can they be a condition of the provision of commercial support for CPD activities.

Advertisements and promotional materials cannot be displayed or distributed in the educational space (lecture theatre, etc.) immediately before, during, or after a CPD activity. The exhibitor/sponsor will not distribute medication or device samples at the CPD activity.

The exhibitor/sponsor will not provide incentives (regardless of the nature or value of the gift) at the CPD activity unless written approval is received from the CPD provider/physician organization. This includes, but is not limited to items such as textbooks, electronic media, meals, gift certificates, tickets, devices, products or services, travel, hotel accommodations, entertainment or payments for attending a meeting.)

<b>Step 1: To be Completed by the Exhibitor/Sponsor Representative</b>	
<input type="checkbox"/> <b>I Agree</b>	By clicking "I Agree" you acknowledge you will comply with the above terms and conditions.
Date:	

**Step 2:** Return to:  
CPD Medicine Program, University of Manitoba, Max Rady College of Medicine  
260 Brodie Centre, 727 McDermot Avenue  
Winnipeg, MB R3E 3P5  
FAX: (204) 789-3911

<b>Step 3: To be completed by CPD Provider/Physician Organization</b>	
Name of CPD Provider/Physician Organization:	
Name of chair/representative:	
Signature of chair/representative:	